

[Note: This template letter can be adapted as needed. Font in italics should be replaced with the information identified in the square brackets or removed if not applicable.]

[Enter Date]

*[Name of Municipality
Street Address or PO Box
City, Province
Postal Code]*

RE: Support for a Livable Basic Income Guarantee (BIG)

Dear *[enter the name of the municipality]* Council,

As a member of the *[enter name of your community]* community *[or can put what describes you/your organization best i.e., medical professional, educator, non-profit, etc.]*, I urgently raise the need for our local municipality to support the call for the implementation of a livable basic income guarantee (BIG) across Canada.

A BIG is an unconditional cash transfer from governments to individuals who need it to enable everyone to meet their basic needs, participate in society, and live with dignity – regardless of work status.

Over the years, the responsibility for maintaining essential public and social support services has been increasingly downloaded onto municipalities from other levels of government. As Halifax Regional Municipality Mayor Mike Savage clearly stated at the 2022 Atlantic Canada Basic Income Summit: “*the feds have the money, the province has the jurisdiction, and the city [i.e., municipalities] have the problems*”.

[If desired, add information on how this aligns with the local municipality’s strategic plan.]

[If desired, add why you/your organization support the implementation of a BIG. For example - Evidence from BIG pilots shows that providing people with a sufficient and secure income results in improved mental and physical health, dramatically reduced poverty rates, and greater access to housing, medication, nutritious food, and transportation.]

[Enter the name of the organization or individual presenting to council] is asking the *[enter the name of the municipality]* to pass a resolution calling for a BIG - *[insert the ask/suggested resolution]*. As my elected representative *[this might not be true for everyone, so change to what is applicable for you]*, I urgently ask that you support this request when it is presented in *[insert month and year of the presentation]* and join the growing movement of municipal support for a BIG *[option to add other municipalities that have passed resolutions]*.

Thank you in advance for considering this important issue, and I look forward to hearing the outcome of your decision.

Sincerely,

[Enter your first and last name and/or organization]

[Enter your address]

*[If mailing or hand delivering, consider including the following supporting document:
[The Case for Basic Income and Municipalities](#)]*